



City of Lawrence
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BID ADDENDUM #1

To: All Bidders
From: Rita V. Brousseau, Chief Procurement Officer
Date: February 27, 2017
Re: Elevator Repairs & Maintenance IFB

This Addendum modifies and forms a part of the Bid Set documents dated February 15, 2017.

This Addendum consists of the following: two (2) typed page.

Where any items called for in the bid documents are supplemented here, the supplemental requirements shall be considered as added thereto. Where any original item is amended, voided, or superseded here, the other provisions of such items not specifically amended, voided, or superseded shall remain in effect.

The bid due date and time remains unchanged.

I. The following items are the City's responses to Bidder questions:

- Question:** Under "Repair & Emergency Services" Emergency service appears to be required to be included in the proposed pricing for monthly maintenance. However, on the bid page a price is requested for "TIME (REPAIRS AS NEEDED) with a budget of 800 hours. Would you please give us some guidance as to whether or not service calls and repairs would be billable under the new contract terms?

Answer: Yes, they will be billed as follows; any repair call, emergency or not, will be billed at the hourly rate as bid (line #3). All monthly maintenance shall be billed per elevator per month as bid (line #2).
- Question:** Is overtime billing allowed?

Answer: No, A qualified technician shall be available 24/7 at no additional cost above the bid price for any emergency service.

3. **Question:** Is mileage allowed to be invoiced?
Answer: *No, Charges incurred by the Contractor for the time spent in transit (portal-to-portal) from Contractor's place of business to the job site and back are not part of the contract and will not be paid by the City.*
4. **Question:** There is no spot to put in a price of the 100% performance and payment bond.
Answer: *Bonds are not reimbursable by the City of Lawrence. It is the Contractor's responsibility to build the cost into their bid price.*
5. **Question:** Are there any addenda?
Answer: *As of this one, no others have been issued.*

NOTE TO ALL BIDDERS: YOU MUST ACKNOWLEDGE RECEIPT OF ALL ADDENA ON YOUR BID SUBMISSION FORM WHERE INDICATED.