



HONORABLE MAYOR  
WILLIAM LANTIGUA

## City of Lawrence Annual Open Enrollment

The City of Lawrence will be joining The Lawrence Public School Department for the 2010-2011 Open Enrollment Period. The sessions will be held at the South Lawrence East School Gymnasium. Schedule follows:

Monday, May 3, 2010 4:00PM-7:00PM	South Lawrence East Ed. Complex
Tuesday, May 4, 2010 4:00PM-7:00PM	South Lawrence East Ed. Complex

- For current enrollees, this is your opportunity to review your benefits selection for health and dental insurance and make changes to your current plans.
- If you are not currently enrolled this is your opportunity to join.
- Boston Mutual Life Insurance will be accepting new enrollments this year. (This is available for active employees only.)
- The FY2011 rate sheet is attached.

*Please Note: A copy of marriage certificates and birth certificates for dependent children will be necessary for additions or new enrollments to the health plans.*

If you elect not to join the plans or not to make changes you will not be eligible again until the next Open Enrollment or an authorized qualifying event occurs.

**All Open Enrollment Changes need to be submitted to the Benefits Office no later than close of business May 24, 2010.**

If you have any questions please contact the Benefits Office at (978) 620-3065 or e-mail, [idesroche@cityoflawrence.com](mailto:idesroche@cityoflawrence.com)