



DANIEL RIVERA
MAYOR

FRANK BONET
DIRECTOR

City of Lawrence
Personnel Department
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JOB POSTING

Title: Director of Police & Community Relations
Department: Lawrence Police Department
Pay Grade: Grade 8 (\$80,000 - \$95,000)
Union: Non-Union, Exempt

Duties: Working in the Lawrence Police Department, this position's mission is to plan and implement the Lawrence Police Department's efforts to prevent, deter, and investigate domestic violence; missing, run-away and exploited children, and directs and manage community outreach initiatives within the Lawrence Police Department.

Oversees community outreach programs and information campaigns; provides reciprocal communication between the Police department and the community; assists in public information campaigns; performs related work as required. Work involves managing professional personnel engaged in Domestic Violence; Missing, Run Away and Exploited Children, and directs and manage community outreach initiatives. Develop, convene and leads a Domestic Violence High Risk Assessment team and a Missing, Run Away and Exploited Children task-force and insuring the processes involved in these issues are working appropriately and effectively including but not limited to restraining orders, civilian commendation and complaints, and missing children policy.

Qualifications: Bachelor's degree in Public Administration, Social Work, or a related field from an accredited university (Master's degree preferred) and, a minimum of five (5) years of work experience in the areas of community activism, developing community resources, and/or operating advocacy programs.

This position requires strong problem solving and communication skills. Preference will be given to bilingual English/Spanish candidates. Applicant must possess and maintain valid Massachusetts Driver's license.

Appointing Authority: 
Daniel Rivera, Mayor

Open Date: December 21, 2017 **Deadline:** Until Filled

APPLICATIONS ARE AVAILABLE IN THE PERSONNEL OFFICE
Application and Full Job Description Available in the City Personnel Department
The City of Lawrence is an Equal Opportunity Employer

REASONABLE ACCOMMODATIONS are provided to applicants with disabilities. If you need reasonable accommodations for any part of the application and/or hiring process, please notify the Personnel Director at (978) 620-3060. The decision to grant reasonable accommodations will be made on a case-by-case basis.