



City of Lawrence
Office of the Purchasing Agent
City Hall Room 301
200 Common Street
Lawrence Massachusetts 01840

DANIEL RIVERA
MAYOR

RITA V. BROUSSEAU
CHIEF PROCUREMENT
OFFICER

TEL: (978) 620-3240
FAX: (978) 722-9120
www.cityoflawrence.com

BID ADDENDUM #1

To: All Bidders
From: Rita V. Brousseau, Chief Procurement Officer
Date: October 17, 2016
Re: Security Alarm Monitoring & Repairs IFB

This Addendum modifies and forms a part of the Bid Set documents dated October 5, 2016.

This Addendum consists of the following: Two (2) type pages.

Where any items called for in the bid documents are supplemented here, the supplemental requirements shall be considered as added thereto. Where any original item is amended, voided, or superseded here, the other provisions of such items not specifically amended, voided, or superseded shall remain in effect.

I. The following items are the City's responses to Bidder questions:

1. **Question:** Section 3. Can you provide a summary of security alarm devices by location?
Answer: That information is not available.
2. **Question:** Do you require written inspection reports from the bi-weekly visual inspections?
Answer: No.
3. **Question:** If written reports are required, please provide an example of current report received.
Answer: See answer to Question #2 above.
4. **Question:** Do you have any statistics on the number of repair calls (e.g. total calls, emergency calls, etc.)?
Answer: No, we do not keep record of that type of information.
5. **Question:** Please confirm the cost of any replacement parts needed to complete repairs is in addition to those included in the bid.

Answer: Yes, that is correct.

6. **Question:** Summary of winning bid for most recent contract period?

Answer: Not sure what the intention of this question is but the summary scope of work is exactly the same as the current IFB.

7. **Question:** Actual spending for most recent contract period?

Answer: To date, the amount expended on the contract is \$22,729.50.

8. **Question:** Number of years current incumbent provider has held contract:

Answer: 20+ years.

9. **Question:** Who currently holds the contract?

Answer: Alarm Contracting Enterprises of Pelham, NH.

10. **Question:** What was the last amount of the current contractor's winning bid?

Answer: Repairs as needed \$60.00 per hour @ 500 estimated hours \$30,000.00; Monitoring of 32 locations at \$837.50.00 per month x 12 months \$10,050.00; Security Alarm Activity Reports \$6,384.00 per year.

NOTE TO ALL BIDDERS: YOU MUST ACKNOWLEDGE RECEIPT OF ALL ADDENDA ON YOUR BID SUBMISSION FORM WHERE INDICATED.