

## Annual Expenses for All Property Uses

Parcel ID:		Location:		Expenses for Calendar Year:	
		Landlord Amount	Tenant Amount	Landlord Amount	Tenant Amount
Management & Administrative				Maintenance & Cleaning	
Management Wages or Fee		\$	\$	Wages	\$
Legal & Accounting		\$	\$	Supplies	\$
Security Wages		\$	\$	Maint. Service Contract Fee	\$
Payroll		\$	\$	Grounds Keeping	\$
Group Insurance		\$	\$	Rubbish Removal	\$
Telephone		\$	\$	Snow Removal	\$
Advertising		\$	\$	Exterminator	\$
Commissions		\$	\$	Other	\$
Other		\$	\$		\$
Total		\$	\$	Total	\$
Repairs & Alterations				Capital Improvements	
Exterior		\$	\$	Description	
Interior		\$	\$		\$
Mechanical		\$	\$		\$
Electrical		\$	\$		\$
Plumbing		\$	\$		\$
Total		\$	\$	Total	\$
Utilities				Other Expenses	
Electricity		\$	\$	Real Estate Taxes	\$
Gas		\$	\$	Reserve for Replacement	\$
Oil		\$	\$	Apartments for Employees	\$
Water		\$	\$	Insurance (1 yr. Premium)	\$
Sewer		\$	\$		\$
Total		\$	\$	Total	\$
Comments:					