

Reprecincting Checklist for Municipalities

Follow this checklist in order to complete the reprecincting process.

1. Verify Receipt of Materials

- ONE (1) Official Precinct Map, which includes:**
 - Labels (numbers and/or letters) of your wards and/or precincts
 - A table listing the population for each precinct
- ONE (1) Block Report, which is:**
 - A list of the census blocks for each precinct, including demographic and population data
- ONE (1) Vote of Adoption Template:**
 - To be used for the official vote of the local approving authority (Select Board, City Council, Town Council, etc.)

2. Next Steps

- Review all of your materials
- After reviewing this map, contact our office at ma.reprecincting@sec.state.ma.us to schedule a review session to request any revisions to this map.
- Notify our office to finalize your materials for submission by emailing ma.reprecincting@sec.state.ma.us. We will then send you the official map, block report, and a draft legal boundary description. Upon receipt, your municipality must carefully review these final materials. Report any concerns to our office **as soon as possible**.

Schedule a vote of the local approving authority (Select Board, City Council, Town

- Council, etc.) to approve your map and reprecincting materials, as soon as possible.**
 - Please notify our office the date of the vote by emailing us at: ma.reprecincting@sec.state.ma.us

- Once the vote has passed, please send all materials, including a certified copy of the vote back to the Secretary's Office:

Local Election Districts Review Commission
Office of the Secretary of the Commonwealth
c/o Elections Division
One Ashburton Place, Room 1705
Boston, MA 02108

Once approved by the LEDRC, your new precincts will be in effect for 10 years until the next U.S. Census is taken in 2030.