

## **RFP SUBMISSION CLARIFICATION**

Two separate sealed proposals marked as Technical & Cost Proposals must be received at this office of the Purchasing Agent, City Hall, 200 Common Street, Room 301, Lawrence, MA 01840 on or before **10:00 AM on Friday, June 24, 2022.**

A package containing a printed original and two (2) thumb-drives (flash drive) with an electronic copy of the Technical proposal shall be submitted to the above location in a sealed envelope clearly marked with the name and address of the proposer and the words ***“MMVWB LEASE SITE 6/24/2022 – TECHNICAL”***

A separate package containing an original signed Cost Proposal shall be submitted to the above location in a sealed envelope clearly marked with the name and address of the proposer and the words ***“MMVWB LEASE SITE 6/24/2022 – COST”***

***Cost package includes***

***Signed Cost Proposal Sheet***

***Section 7 Following Signed Required Forms***

***Certificate of Non-Collusion***

***Certificate of Tax Compliance***

***Clerk Certificate Authorization to Sign Contract***

***Disclosure Statement for Transaction with a Public Agency Concerning Real Property***

***Deed Showing Ownership of property***

***Letter authorizing third party to represent owner, if required***