



# CITY OF LAWRENCE

## Office of Assessors

City Hall \* 200 Common Street Room 103 \* Lawrence, MA 01840

Tel: (978) 620-3190 [www.cityoflawrence.com](http://www.cityoflawrence.com)

Brian A. DePeña  
MAYOR OF LAWRENCE

Alexcy Vega, MAA Chief Assessor  
Maria A. Halloran, MAA- Assessor  
Aimee Valdez, M.Ed- Assessor

### **REAL ESTATE CHANGE OF MAILING ADDRESS REQUEST**

IN ORDER FOR THE ASSESSORS OFFICE TO ENSURE REAL ESTATE BILLS REACH YOU, AS THE RECORD OWNER OR YOUR AUTHORIZED AGENT, PLEASE COMPLETE AND SIGN THIS FORM.

#### **LOCATION OF THE PROPERTY:**

Street No.	Street Address	Unit #	Zip Code
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#### **THE NAME AND ADDRESS YOU WANT THE REAL ESTATE BILL SENT:**

Name

Address

City, Town

State

Zip Code

ARE YOU THE *CURRENT* OWNER (S) OF THE PROPERTY? YES \_\_\_ NO \_\_\_

DATE \_\_\_\_\_

TEL: (        ) \_\_\_\_\_

CELL: (        ) \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner/Authorized Representative

\_\_\_\_\_  
Please Print Name

#### **MAIL COMPLETED FORM TO:**

**ASSESSORS OFFICE, 200 COMMON STREET, ROOM 103, LAWRENCE, MA 01840**

INCOMPLETE FORMS WILL NOT BE PROCESSED.

**IT IS THE RESPONSIBILITY OF THE TAXPAYER TO CONTACT THE ASSESSORS OFFICE IF  
TAX BILL IS NOT RECEIVED.**

The Assessors office is available to answer any questions regarding this information

(978) 620-3190 Fax: (978) 722-9270

*Monday, Wednesday, and Thursday from 8:30 AM to 4:30 PM Tuesday 8:30 AM to 7:00 PM*

*Friday 8:30 AM to 1:30 PM*