



DANIEL RIVERA  
MAYOR

RITA V. BROUSSEAU  
CHIEF PROCUREMENT  
OFFICER

*City of Lawrence*  
*Office of the Purchasing Agent*  
*City Hall Room 301*  
*200 Common Street*  
*Lawrence, Massachusetts 01840*

TEL: (978) 620-3240  
FAX: (978) 722-9120  
www.cityoflawrence.com

**BID ADDENDUM #1**

To: All Bidders  
From: Rita V. Brousseau, Chief Procurement Officer  
Date: March 9, 2017  
Re: Custodial Cleaning Services at City Hall Annex IFB

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This Addendum modifies and forms a part of the Bid Set documents dated March 7, 2017.

This Addendum consists of the following: one (1) typed page.

Where any items called for in the bid documents are supplemented here, the supplemental requirements shall be considered as added thereto. Where any original item is amended, voided, or superseded here, the other provisions of such items not specifically amended, voided, or superseded shall remain in effect.

**The bid due date and time remains unchanged.**

**I. The following items are the City's responses to Bidder questions:**

- Question:** Who is the current vendor?  
**Answer:** CCK2 on a temporary basis.
- Question:** What is the annual cost of the services?  
**Answer:** We do not have that information as this is a new request for service.
- Question:** What is the budget for these services?  
**Answer:** That is unknown at this time.
- Question:** What is the building cleanable square footage?  
**Answer:** It is roughly 21,500 sq. ft.
- Question:** Does this IFB contract the same as prior year?  
**Answer:** We have never bid these services, therefore; there is no previous bid or contract on file.

**NOTE TO ALL BIDDERS: YOU MUST ACKNOWLEDGE RECEIPT OF ALL ADDENA ON YOUR BID SUBMISSION FORM WHERE INDICATED.**